

## Policy 203.2

### Order of the Regular School Board Meeting



HEARTLAND LAKES COMMUNITY SCHOOL EXISTS TO EMPOWER SCHOLARS TO:  
BRAVELY LIVE THEIR TRUTH,  
TO BECOME WISE STEWARDS OF THE LAND AND RESOURCES  
AND TO IGNITE LASTING CURIOSITY THAT LEADS TO POSITIVE CHANGE IN THEIR SCHOOL, THEIR COMMUNITIES, AND THEMSELVES.

<b>Adoption:</b>	May 8, 2023
<b>Revision History</b>	
<b>Last Board Review:</b> May 8, 2023	
<b>Next Board Review:</b> May 2026	
<b>Review Frequency:</b> Every 3 Years (per Policy 208)	

#### I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular School Board meetings at Heartland Lakes Community School (HLCS).

#### II. GENERAL STATEMENT OF POLICY

It is the policy of the School Board to consider matters that come before it in a consistent and orderly manner.

#### III. ORDER

A. The School Board shall conduct an orderly School Board meeting. The School Board will, at all regular School Board meetings, follow an agenda order similar to:

1. Call to Order.
2. Roll Call to Establish Quorum.
3. Reading of the Mission Statement.
4. Additions and/or Changes to the Agenda.
5. Agenda Approval.
6. School Spotlight.
7. Declaration of Conflicts.
8. Open Forum.
9. Consent Agenda.
10. HR Consent Agenda.
11. Committee Reports.
12. Administrative Report.
13. Old Business.

- 14.** New Business.
- 15.** School Board Blast/Meeting Round-Up.
- 16.** Executive/Closed Session (as necessary)
- 17.** Adjournment.

- B.** The School Board may depart from the order of business with the consent of the majority of members present.

*Note: The applicability and enforceability of this policy 203.2 is limited to, and qualified by, Minnesota or Federal law that, at the time any such circumstance within the scope of the policy arise, may be contrary to some aspect or all of the policy.*