

Policy 301

School District Administration



HEARTLAND LAKES COMMUNITY SCHOOL EXISTS TO EMPOWER SCHOLARS TO:
 BRAVELY LIVE THEIR TRUTH,
 TO BECOME WISE STEWARDS OF THE LAND AND RESOURCES
 AND TO IGNITE LASTING CURIOSITY THAT LEADS TO POSITIVE CHANGE IN THEIR SCHOOL, THEIR COMMUNITIES, AND THEMSELVES.

Adoption:	July 10, 2023
Revision History	
Last Board Review: July 10, 2023	
Next Board Review: July 2026	
Review Frequency: Every 3 Years (per Policy 208)	

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the Heartland Lakes Community School (HLCS) Board.

II. POLICY STATEMENT

- A.** Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services.
- B.** The School Board expects all activities related to the operation of the school district to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the School Board.
- C.** The School Board shall seek specific recommendations, background information and professional advice from the school district administration and will hold the administration accountable for sound management of HLCS.
- D.** Although the School Board holds the Director ultimately responsible for administration of the school district and annual evaluation of the administrators that supervise teachers, the School Board also recognizes the direct responsibility of the Principal(s) for educational results and effective administration, supervisory, and instructional leadership at the school building level.

- E.** The School Board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Note: The applicability and enforceability of this policy 301 is limited to, and qualified by, Minnesota or Federal law that, at the time any such circumstance within the scope of the policy arises, may be contrary to some aspect or all of the policy.